

**Kinross Charter Township  
Planning Commission  
Regular Meeting**

**November 10, 2008**

**4884 W. Curtis Street**

**MEMBERS PRESENT**

Ed DeWitt  
Brenda Case  
Ron Munro  
Leroy Schell  
Leo Wiley  
Herman Calkins  
Rick Bernhardt

**MEMBERS ABSENT**

Also present: Dale Schell and Judy Wright

The meeting was called to order at 6:30 PM by Chair Munro. The following corrections were noted to the meeting minutes of October 27, 2008:

Page 3 – Last paragraph should read "...to the Mascoma sub committee of the Planning Commission."

**MOVED #1:** by Bernhardt, second Case, to accept the minutes of October 27, 2008, as corrected. Motion carried.

**MOVED #2:** by DeWitt, second by Wiley, to accept the agenda of November 10, 2008, with the following additions: semi-truck parking discussion; appointments to sub committees for truck route, ORV, & wood stove ordinances; and business cards for members. Motion carried.

Chair Munro stated that Carr Farms would not be able to attend the meeting this evening due to scheduling problems. They plan to present the business side of the wood burning, wood smoke issue.

**PUBLIC COMMENT**

None

Case reported that the seminar that she and Chair Munro attended in Kalamazoo was very educational. They both have completed their Citizen Planner course and anticipate becoming Master Citizen Planners as soon as they complete their capstone projects.

Chair Munro reported that he and Zoning Administrator Oliver have been in touch with Kelly Drake of UP Engineers & Architects about the status of the Master Plan.

Information was needed from Sault Tribe of Chippewa Indians and the TAP contractor that RAB has contracted. Munro is trying to hasten the completion of this project.

Case will be contacting RAB officers to determine when the Planning Commission and the RAB members could meet.

The budget worksheet was completed. There was some discussion about how much text of ordinances must be published when there are changes. Wright will forward a copy to Accountant Hoolsema. A copy of the worksheet is attached to these minutes.

**MOVED #3:** by Bernhardt, second by Wiley, to accept the budget of \$35,500.00.  
Motion carried.

There was a short discussion of the make-up of the Commission after the new Township Board takes office later this month. With a Trustee (DeWitt) and Trustee-elect (Case) currently on the Commission, after the appointment of the Township Board representative to the Commission, there will be one vacant seat.

**MOVED #4:** by Munro, second by Bernhardt, to ask the Township Board to advertise for persons interested in serving on the Planning Commission. Motion carried.

Chair Munro asked for volunteers to research and develop ordinances for semi-truck parking/truck routes, ORV's, and wood smoke. Calkins has been working with Oliver on the semi parking issues. Munro stated that we would need to have established truck routes to effectively regulate semi parking. Bernhardt will work with Calkins and Oliver to develop a working copy of an ordinance. Bernhardt stated that Chippewa County has recently adopted a good ORV ordinance. In his opinion there is no need for the Township to adopt its own ordinance when the County can now be called upon to enforce their ordinance anywhere in Kinross Township. He will investigate this matter and report back at the next meeting. Wiley will take wood smoke sample ordinances that have been gathered thus far and report back to the Commission. Calkins was appointed as alternate to the Mascoma sub-committee.

Meeting adjourned at 7:30 PM.

Next meeting is December 8, 2008 at 6:30 PM.

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Leo Wiley, Secretary